IELTS with the British Council in Saudi Arabia

About IELTS

There are 2 versions of IELTS

**Academic (AC)** - required for university level study and professional registration

**General Training (GT)** - required for study or training below degree level, emigration to an English speaking country or for work purposes

Before booking your test you should ask the organisation you are applying to about their IELTS requirements

The test format

IELTS consists of 4 parts - listening, reading, writing and speaking

Your speaking test may be scheduled on the same day as the written test, or up to 7 days before or after the written test

**IELTS test dates Saudi Arabia 2014**

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<thead>
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<th>Month</th>
<th>Test dates</th>
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<tr>
<td>January</td>
<td>9, 18, 25</td>
<td>July</td>
<td>10, 12, 19</td>
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<tr>
<td>February</td>
<td>1, 15, 22</td>
<td>August</td>
<td>9, 16, 21</td>
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<td>March</td>
<td>1, 8, 15</td>
<td>September</td>
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<td>April</td>
<td>5, 12, 24</td>
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<td>18, 25</td>
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<td>May</td>
<td>10, 17, 24</td>
<td>November</td>
<td>1, 13, 22</td>
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<td>June</td>
<td>7, 19, 21, 28</td>
<td>December</td>
<td>6, 13, 20</td>
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For more details on test dates in Riyadh, Jeddah and Dammam, please check our online IELTS registration website @ https://ielts.britishcouncil.org/saudiarabia

Registering for your IELTS test

The test fee is SAR 900

Register on-line on our website @ https://ielts.britishcouncil.org/saudiarabia

You must pay the IELTS test fee and provide us with a copy of your ID document within 5 days or 2 working days before the test date if you are applying for a test which is within the next 7 days.

If we do not receive your application within the deadline mentioned, your booking will be cancelled.

Full payment instructions are available online when you register for IELTS

Information about your test registration

After you have paid, you will receive an IELTS Reference Number by email. You can use this to access the Candidate Area of our online registration site, which contains information about your IELTS test registration.
Identity documents

You must use one of the ID documents below to register for IELTS:

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<th>Saudi Nationals</th>
<th>Non-Saudi Nationals</th>
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<tr>
<td>Passport or Saudi National ID</td>
<td>Passport or Iqama</td>
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You must provide a clear copy of the same ID with your application - do not send the original ID document by post.

Alternatively, you may also upload your ID document online when you register.

You must bring the same ID (the original, not a copy) to your IELTS written and speaking test. If you do not bring the same ID, you will not be allowed to take your IELTS test and your test fee will not be refunded or your test date transferred.

You must contact your test centre no later than 5 working days before your first test date (this may be your speaking or written test) if you know you cannot produce the same ID on the test day.

We cannot make any exceptions to ID rules.

Test day photographs and finger print scanning

We will take your photograph and finger print on test day as a security measure. The photograph taken on test day will appear on your IELTS Test Report Form (TRF).

To find out more about this process, please visit;


Test registration cancelation and test date transfer policy

If you want to cancel your IELTS registration, you must contact us in writing more than 35 days before the date of your written test. You will then receive a refund of the test fee

If you want to transfer your test date, you must contact us in writing more than 35 days before the date of your written test

You can cancel your registration or transfer your test date once only.

If you register less than 35 days before the date of your written test you will not be eligible for refunds or transfers, except under exceptional circumstances (see below)

An administration fee of SAR 210 will be charged for all refunds and transfers

Exceptional circumstances

To cancel your registration or transfer your test date after five weeks (35 days) before the date of your written test, you must demonstrate that your ability to take the test has been affected by one of the following;

- Serious illness e.g. hospital admission or serious injury (does not include minor illnesses such as a cold)
- Loss of an immediate family member
- Hardship / trauma, victim of crime, victim of a traffic accident
- Military service

Your test centre must receive your application for cancellation or transfer of registration in writing within 5 working days of your written test date, along with evidence (including an official certified report) of the exceptional circumstances (original documents, not copies).

A Request for Refund or Test Date Transfer form is available at: www.britishcouncil.org/saudiarabia-exams-ielts.htm
Preparing for IELTS

We provide a range of IELTS preparation resources including:

- **Road to IELTS**, 30 hours of free online preparation resources when you register for IELTS
- Free online preparation resources at [www.britishcouncil.org/takeIELTS](http://www.britishcouncil.org/takeIELTS)
- IELTS preparation courses at British Council Teaching Centres
- Official IELTS specimen material books for sale at the British Council

Your IELTS results

You will receive one Test Report Form (TRF) only. You can collect your TRF from the British Council, or we can send your TRF to you by secure courier service (courier charges apply). We will only send your TRF by courier if you request this by completing a mailing form. The mailing form is available for download at:


**TRF courier charges:** within Saudi Arabia SAR 50, international SAR 150 (these rates apply only if you pay in advance at a British Council Centre)

Your results will be available 13 days after the test date. Where day 13 is a Thursday or public holiday, results will be available on the next working day.

Preview your results online

You can preview your results online @ [https://ielts.britishcouncil.org/CheckResults.aspx](https://ielts.britishcouncil.org/CheckResults.aspx).

You will need your candidate number and ID number. **We cannot give you your results by email, phone or fax.**

Sending your IELTS results to institutions

We provide up to five electronic or hard copy TRFs to the Recognising Organisations named in your application within one month of the result date, at no additional charge (courier charges apply for hard copy TRFs)

One month after your result date, you can request additional electronic or hard copy TRFs. For hard copy TRFs there will be a charge of SAR 60 per TRF (plus courier charges)

For more information about Recognising Organisations, please visit: [http://takeielts.britishcouncil.org/ielts-for-organisations-and-institutions](http://takeielts.britishcouncil.org/ielts-for-organisations-and-institutions)

Enquiry on Result (EOR)

If you did not receive the score you expected, you can apply for your test to be remarked; this is called an Enquiry on Results. You need to apply at the centre where you booked your test no later than six weeks after the test date. You must include your original Test Report Form with your application for Enquiry on Results.

You can choose which parts of the test you want to have re-marked. **The fee for this service is SAR 500.** This fee will be refunded if your score changes for any part of the test. Enquiries on Results usually take between 6 to 8 weeks.

Making a complaint

If you want to make a **suggestion or a complaint** about your test day, you need to do this before you leave the test venue. Your invigilator will have a Complaint Form for Candidates. Please fill this in if you want to raise an issue or make a complaint.
# Contact us

## British Council Riyadh

**Men’s Centre**  
Office C.13 / C.14,  
Al Fazary Square,  
Diplomatic Quarter,  
Riyadh 11594,  
PO Box 58012  
T + 966 1483 1818  
F + 966 1483 1717  
lelts.riyadh@sa.britishcouncil.org  
Opening hours:  
8:30am – 2:00pm

**Women’s Centre**  
Al Manahil Centre,  
Ibn Zaher Street,  
Diplomatic Quarter,  
Riyadh 11594  
T + 966 1480 7811  
F + 966 1480 7811 ext.37  
Opening hours 9:00am – 2:00pm

## British Council Jeddah

4th floor  
Farsi Centre,  
King Abdullah Street,  
Jeddah 21471,  
PO Box 2424  
T +966 2 657 6200  
F +966 2 657 6123  
lelts.jeddah@sa.britishcouncil.org  
Opening hours  
9:00am – 9:00pm (men)  
9:00am – 8:00pm (women)

## British Council Dammam / Al Khobar

7th floor  
Al Rashid Towers  
King Abdulaziz Street,  
Al Khobar, Dammam 31482,  
PO Box 8387  
T +966 3 887 7851  
F +966 3887 7831  
enquiry.dammam@sa.britishcouncil.org  
Opening hours  
8:00am – 3:00pm (women)  
4:00pm – 9:30pm (men)