



# IELTS™

## IELTS Enquiry on Results Form

### Part A

#### Notes for candidates on the submission of Enquiries on Results (EOR)

- 1 You can choose to undertake an Enquiry on Results – which means having your IELTS test re-marked  
You must make this request within six weeks of your test date. Your test will be sent to the head office of British Council or IDP: IA for re-marking by Senior Examiners
- 2 You can choose to have one or more parts of your test re-marked. The fee is the same regardless
- 3 You will be charged a fee as determined by the Test Partners. You will receive a full refund if your result is changed to a higher band score
- 4 Complete the form below and forward it with payment to the IELTS Administrator at your test centre. The IELTS centre can inform you of the required fee
- 5 The re-mark is done by trained Clerical Markers and senior examiners employed by British Council and IDP: IA
- 6 British Council / IDP: IA Head Office will notify your test centre of the re-mark result. Your result will normally be available in 2 to 21 days, depending on several factors including the number of sections requested for remark. If you have not received a response after 28 days, please contact your test centre.
- 7 You will receive an EOR letter stating your final result status. You will be required to return your previously issued Test Report Form if your result is changed before a new one can be issued. You should make all enquiries regarding the progress of your re-mark to your original test centre.

#### To be completed by the candidate

Test Date:		Test Venue:	
Test Module:		Test Type:	

Centre name:		Centre number:	
Candidate number:		Candidate ID number:	
Candidate name:			

Candidate's address (To dispatch result):				
Please tick the test/s to be re-marked:	Listening	Reading	Writing	Speaking
Candidate Name:	Date:     /     /			

**Payment options**

**Option 1: Payment at one of the British Council Offices (Riyadh & Al Khobar only).**

*Option 1 is not available in Jeddah.*

**Option 2: Direct Deposit at SABB**

Directly deposit the fee at your nearest SABB branch - <http://www.sabb.com/ar/personal/tools/branches-and-atm-locator/>

Please make sure to include your IELTS reference number, centre name and mobile number on the deposit slip as reference for your payment at the time of deposit. Once you have paid the correct fee, please email a copy of the deposit slip as proof of payment with duly filled IELTS Enquiry on Results Form (page 1) (quoting your IELTS reference Number and Centre Name in the subject line) to [ExamsRegistration@sa.britishcouncil.org](mailto:ExamsRegistration@sa.britishcouncil.org)

**Option 3: Direct Bank Transfer**

Online direct bank transfer from your account to the British Council's account. In this case you need to add the British Council as a beneficiary for your transfer.

Please make sure to enter your IELTS reference number, Centre Name and mobile number as reference for your payment at the time of transfer. Once you have paid the correct fee, please email a copy of the transfer as proof of payment with duly filled IELTS Enquiry on Results Form (page 1) (quoting your IELTS Reference Number and Centre Name in the subject line) to [ExamsRegistration@sa.britishcouncil.org](mailto:ExamsRegistration@sa.britishcouncil.org)

**British Council Bank Details**

Bank name	The Saudi British Bank
Branch address	Shara Dabab Branch, PO Box 17682, Riyadh 11494, Saudi Arabia
Account name	British Council
Account number	003 001 328 003
IBAN number	SA58 4500 0000 0030 0132 8003
Swift Code	SABBSARI

**Important Note: Please note your request will be processed within 7 days from the receipt of payment confirmation and Application, to ([ExamsRegistration@sa.britishcouncil.org](mailto:ExamsRegistration@sa.britishcouncil.org)).**

**Disclaimer:**

Missing or incorrect IELTS Candidate Numbers, Centre Name and mobile numbers provided at the time of deposit may result in the British Council unable to track your registration fee in which case your service will not be confirmed. The British Council will accept no responsibility for any delays or loss that occurs as a result.

For clarification or assistance, please contact our Call Centre:

Telephone	<a href="tel:920003668">920003668</a>
Email	<a href="mailto:KSAinfo@sa.britishcouncil.org">KSAinfo@sa.britishcouncil.org</a>